



Meeting Minutes

JBR Board of Directors Meeting
September 20, 2018

In attendance: Trina Appleby, Paul Ryan, Lorne Tucker, Craig Scott, Ed Quilty, Darrin Thorne, Randy Power, Cathy Green

Absent with Regrets: Kris Drodge, Joedy Wall, Brian Martin, Jackie Fitzpatrick

1. Call to Order

Trina Appleby called the meeting to order at 7:13pm. Paul was welcomed to the Board, as the representative from Logy Bay- Middle Cove- Outer Cove

2. Minutes of previous meeting

Trina asked if there were any errors or omissions to the minutes of June 28, 2018.

No errors were reported

Moved by Craig, seconded by Randy. Carried.

Under business arising from minutes the following items were addressed:

a. Lease Agreement: Craig

Had hoped the agreement would be completed this week. Craig will follow up with Dawn Chaplin and forward the new agreement to the other Mayors to discuss before bringing it to the Board of Directors.

b. Herder Banner Update: Lorne

Lorne will follow up with new Senior hockey executive over the next few weeks to have new banners produced and hung.

c. Expansion update:

The Board of Directors Executive had a meeting on Thursday, September 13th to discuss how to move forward with other options. The Towns have all expressed that they are not in a position to move forward at this point with a \$14 million expansion. Town of PC- SP is not in a position to join into existing facility or expansion.

All are in agreement of the importance of the 2nd ice surface, but money is the issue.

A 2nd option was tabled, at possibly ½ the cost of the original plan.

Moving forward, a communication plan with engagement from the Towns and public (after Towns and Board) will be rolled out.

Towns of PC-SP and Bauline will be asked back to discuss the 2nd option as well.

Important to look at all options with an information package over the next year including cost estimate and JBR Business plan

Concerns: If the cost of expansion is ½ of the original, do we need to bring in PC-SP.

Randy asked that any updates or information be provided to the board members moving forward

ACTION: Lorne and Cathy to put together a communication package

d. Time Change Update: Lorne

Northeast Minor Hockey Association has been given an additional 8 hours ice rental in 2018/ 2019 season. This caused all private ice rentals (adult) within that time period to be pushed ahead.

Most of the groups have moved forward, but at least 2 groups will not be returning.

Lorne tabled 3 letters received from private rental groups including:

Trevor Bridger

Brian Roche, LMO Councillor on behalf of Bridger Group

Brendan Kelly on behalf of Cousins Group

Mike Murphy on behalf of Avalon East Rec League

Lorne has suggested that we move forward with for the 2018/2019 season with the current changes in place and not to do interchanging between adult groups.

It was agreed by all to proceed with this approach.

Lorne clarified that these changes were recommended by the board of directors.

3. Financials- Lorne

Financials were presented by Lorne for the period ending August 31, 2018. Some notes made on the Comparative Income statement

Increase in Figure skating revenue due to 2 week summer rental

Decrease in Hockey School revenue (additional rental in 2017)

Business Fees increased slightly

Repair & Maintenance increased with purchase of replacement glass, goal frames and parking lot painting

Computer Support increased with installation on new network equipment and support

Ed pointed out an increase in Utilities expenditures, suggested LED lighting inside and outside of the facility

Lorne confirmed LED lighting has been installed in the facility, with a \$7500 grant from Take Charge. Soft starts have been installed for use with the compressors as well.

ACTION: Look at possibilities for LED lighting on parking lot

Moved by Paul, seconded by Craig. Carried.

4. Managers Update- Lorne

A list on upcoming events for the fall was provided.

A new Ice Rental Policy was tabled for discussion; some changes were suggested. All agreed to move forward with the new policy

Trina suggested a clause to be included in the Ice Rental Policy stating that JBRSEC reserves the right to revoke or change ice rental times.

Moved by Craig, seconded by Randy. Carried.

A Zero Tolerance Drug & Alcohol Policy, for employees and sub- contractors was tabled for discussion. All agreed to the implementation of the policy with noted changes.

Moved by Paul, seconded by Ed. Carried.

Also suggested that all policies should be placed on the website.

Maturing GIC will be moved from Credit Union to RBC, suggested for a 2 year term

Lorne again suggested that the Towns should be budgeting \$50,000 for future repairs and maintenance.

Trina asked for capital investment information, it was confirmed that this information is located in the financials provided by the Auditor.

Roundtable Discussion:

Paul inquired as to Thomas Amusements requiring a permit from the Town of LMO to operate on the parking lot of JBRSEC.

Lorne had spoken with Adele Caruthers and no permit was required at this time for their operation.

ACTION: Follow up with the town to confirm this is still the case and if permits are required rentals will be informed.

Lorne questioned the \$3600 paid to the Town of Torbay for Concessions permits, while it states in the Lease Agreement that “the Tenant will have the option to operate or contract out any concession to an independent operator approved by the Landlord”. Craig will discuss with Dawn and respond.

ACTION: Lorne to send information of this to the town

Meeting adjourned at 8:33pm on a motion by Craig