



Meeting Minutes- DRAFT
JBR Board of Directors
March 14th, 2019

In attendance: Brian Martin (Chair), Joedy Wall (Treasurer), Lorne Tucker, Cathy Green, Ed Quilty, Patricia Rose, Darrin Thorne, Craig Scott, Trina Appleby (Vice Chair), Paul Ryan

Special Guest: Tom Clift

Absent with Regrets: Kris Drodge, Jackie Fitzpatrick

Call to Order

Chair called the meeting to order at 7:01pm

Tom Clift is continuing to work on the Community Consultation Report. The report cannot be completed without confirmation of expansion costs. Facility manager tabled two expansion options; for further cost estimates, the Board will decide which option to move forward with. When preliminary report is complete, it will be sent to the Board for review.

1. Call to adopt agenda
Moved by Craig, seconded by Patricia. Carried
2. Minutes of Previous Meetings
No errors or omissions were reported

Business Arising

- i. Lease Agreement Update
The agreement is currently with the Town of Logy Bay- Middle Cove- Outer Cove.
It will be further discussed at the Mayors Meeting, scheduled for March 21, 2019.
- ii. Goal Net Pegs: Proper installation information has been posted

3. Financials

The treasurer spoke to the Year- End Financials (draft), with no concerns raised. Showing a small surplus, JBRSEC is in good standing.

Further discussion about financials will take place at AGM with the auditor.

4. Managers Update

Highlights of update include:

- a. Newman's Cleaning has been contacted to complete required cleaning services as of February 15th, 2019.
- b. JBRSEC Activity Guide will be delivered to 5000 homes in four communities by March 18th, 2019.
- c. Maintenance:
 - CO detectors in the building are tested annually and are tied into the fire alarm system
 - Glycol testing report was tabled
 - Regular repairs are ongoing
- d. JBR Wellness Group update shows an ongoing registration of just over 100 walkers, who participate in monthly lunch & learn sessions facilitated by local interest groups
- e. A list of upcoming events from May to July was tabled

5. U-Pass Update: Was voted down by students, no further information is required

6. Board of Directors Meeting Minutes on Website

Discussion took place on whether Board meeting minutes should be placed on the JBRSEC website for public viewing

Motion: Minutes from September 2017 to be placed on JBRSEC website

Moved by Craig, seconded by Patricia. Carried

Motion: Minutes prior to September 2017 to be placed on JBRSEC website by 2019 September

Moved by Darrin, seconded by Trina. Carried

7. Election of Secretary:

Calls for Secretary. Craig accepted the position

Roundtable:

Paul:

Reminder that CADO must be constantly updated

Electrical safety: Electrical box near Dressing Room 5 & 6 has a wire exposed

Ice build-up at back of facility causes safety concerns: staff will explore possible ways to address this in the off season

Windows on track level: suggested getting a quote for window tinting

Permanent Rubber Flooring at lower level: discussed; very costly, staff will explore lower cost options in off season

2013 Strategic Plan- asked about motions moving forward; all have been completed

Trina:

Main Entrance Concerns with snow: staff will address this during the off season

Asked that the Power Point Presentation and 1 page summary from Community Consultation be placed on the JBRSEC website: staff will upload the presentation when received from facilitator; summary document to be uploaded within the next 7 days

Ed:

Safety concerns about parents on the ice, without helmets, helping place the boards for minor hockey: Staff will send a reminder to NEMHA to ask that anyone on the ice wear a helmet as per policy

Lorne:

Fundraising Initiatives: Asked Board members for support in selling advertising within the facility through dashboard signs, railing and billboard signs. Staff to forward a copy of Advertising information to all board members. Water refilling station quote will be acquired, and if reasonable staff will proceed with ordering

"Use at your Own Risk" Sign to be placed on Walking Track

Joedy:

Board photo to take place prior to Annual General Meeting

Annual General Meeting date has been set for Thursday, April 18th at 7:30pm in the JBRSEC Community Room. The meeting will be open to the public.

Meeting adjourned at 8:47pm on a motion by Trina