



Meeting Minutes- DRAFT
JBR Board of Directors
January 30, 2020
6:30pm- Main Office

In attendance: Brian Martin (Chair), Lorne Tucker, Kris Drodge, Tony Pollard, Patricia Rose, Ed Quilty, Jackie Fitzpatrick Paul Ryan, Cathy Green

Absent with Regrets: Trina Appleby (Vice Chair), Joedy Wall (Treasurer), Darrin Thorne

1. Call to Order
Chair called the meeting to order at 7:01pm
2. Call to adopt minutes
Moved by Patricia, seconded by Ed. Carried.

Business Arising

- i. Female Change Room- Lorne
Room has been completed for several months and is in use
- ii. Lease Agreement Update- Paul
The agreement has been passed onto the Mayors
Will be finalized at the next Mayors meeting, expected to be scheduled in the next couple of weeks
Paul also raised concerns over the Insurance Agreement; this information will be passed onto the Mayors for discussion at next Mayors meeting
- iii. Community Engagement Meetings- Brian
Meeting was held in Flatrock on January 14, 2020.
Waiting on other Towns to provide available dates
Deadline to complete all meetings- end of February

3. Financial Report (Year End)- Lorne

- Overview of unofficial year end statements
- Recommended use of contingency fund to cover 2019 deficit
- Suggested Towns budget for possible loss in 2020
- Asked for a \$10 per hour increase in September 2020 for all rentals

Tony asked for a comparison statement, including budget. Will be provided by Staff

4. Managers Update- Lorne

- Spoke about recent snow storm and noted the direct cost of lost sales would be approximately \$12,000.00
Suggested by Tony that some loss of revenue may be covered by Federal Assistance Program
- Robins has asked for a discount in monthly rent, board was not in favor and deferred the issue back to Lorne
- Auditors are scheduled for February
- Suggested at next meeting Board members would go on a tour of the facility

5. Election of Secretary- deferred until next Board meeting, due to change in representatives

6. Discussion: Enlarging Entrances to Benches- Paul

Concerns with coaches crossing the ice without helmets

Board asked Lorne to get a cost estimate on possible solutions

Staff will send a notice to Minor Hockey asking that All Coaches/ Team staff crossing the ice wear a helmet, as per Ice Helmet Policy

7. Discussion: Renumbering of Dressing Room- Paul

Suggested that dressing rooms be renumbered, as they are currently out of sequence

This change will take place in the off-season

8. Discussion: Covering Ice for Event in regular reason

As discussed at earlier meetings, covering the ice to host special events (tradeshows, concerts) is especially important to revenue stream

It is also part of the JBRSEC mandate to provide these events

9. Roundtable:

Kris: When washrooms/ dressing rooms are damaged, is the repair cost calculated and passed onto the parties involved?

If there was a significant cost, it would be sent to representatives of that party

Ed: Asked about naming of community room

It was again suggested that an Honour Wall may be more appropriate

Jackie: Community Room Revenue down

Rentals in community room in 2018 compared to 2019 were down

Paul: asked to have plastic panels replaced on outside of boards

10. Review of Contract: Cathy was asked to leave the room

Contract was approved. Moved by Patricia. Seconded by Ed. Carried

Chair reminded Board members that the next meeting would be his last in this position;

Chair position will move to a representative of the Town of Torbay

Thanked everyone for their support over the last 2 years.

Meeting adjourned at 7:49pm on a motion by Brian.